



## PRINCE2<sup>®</sup> for School Building – Overview

### Audience

Anyone who needs a comprehensive overview of PRINCE2 in the context of a school build or refurbishment project.

This workshop is designed for the key stakeholders in a school build project including local authorities, school staff and governors, architects, construction companies and equipment and service suppliers.

### Duration

One Day. The workshop is run as part of our public schedule or as a closed in-house event.

### What is PRINCE2?

PRINCE2 (**PR**ojects **IN** **C**ontrolled **E**nvironments) is a structured method for managing projects. It is regarded as best practice in the UK and is used by government departments, local authorities, charities and commercial organizations to plan and control projects of all kinds, regardless of scope, timescale or budget.

PRINCE2 is designed to give customers effective control of their projects. But it includes all the roles which contribute to the delivery of a successful project: decision makers, end users, commercial suppliers, support staff, team members and, of course, project and team managers.

With its emphasis on early and continuous cooperation between customers and suppliers PRINCE2 is particularly suitable for school building or refurbishment projects.

## Case Study

The workshop is based around a realistic case study which has been developed jointly by Benchmark and the British Council for School Environments (BCSE). Delegates will have the opportunity to examine a range of issues including planning, risk management and change control based on lessons already learned by BCSE members in real projects.

## Free Software

All delegates on our PRINCE2 courses and workshops receive a CD with the Benchmark Community Edition of PROJECT in a Box, the world leader in PRINCE2 management software. The CD includes templates and examples of the key documents used in the management of a school build project

## Workshop Content

- Success and failure in school building projects
- Background & scope of PRINCE2
- The PRINCE2 process model
- School build project phases
- Developing a Business Case
- Project organisation, roles and responsibilities
- Plans & product based planning
- PRINCE2 controls
- The management of risk
- Managing customers' quality requirements
- Change control and configuration management
- Benefits and costs of using PRINCE2